To log on to access 2020-2021 Refund Worksheet, please follow the steps below:

1. Enter your Refund Worksheet user-name
   If you do not have a user-name, please go to option 3 below

2. To recover your Refund Worksheet password, please begin with these steps:
   a. Visit our “Forgotten Password” page at:
      https://secure.osfa.mass.edu/refund_worksheet/worksheetpasswordrequest.jsp
   b. Enter your Refund Worksheet user-name
   c. Click Submit
   d. A temporary password will be emailed to the email address associated with the Refund Worksheet.
      If you do not receive the email, please check your email spam and/or junk folder.
      If this has not worked, request a Refund Worksheet user-name (option 3 below).

3. If you do not have a Refund Worksheet user-name, please request a Refund Worksheet
   User-name and password via email (osfait@osfa.mass.edu) and include
   a. your name
   b. your title
   c. your phone number
   d. your school oecode
      OR
   you may call Robert Brun at 617.391.6099 or Alex Gediman at 781.338.6781.