

# Data Dictionary

Student Financial Aid Record – FY25

Annual File

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## Data Specification

<b>Terms</b>	<b>Definitions</b>
<b>Data Element</b>	Unique identifier or title of the data element.
<b>Description</b>	Name of the data element.
<b>Definition</b>	A definition of the data element collected.
<b>Data Constraints</b>	Rules or limitations that are applied to the data element.
<b>Data type</b>	Type of data to be entered e.g. alphanumeric, numeric.
<b>Field size</b>	The minimum and maximum number of characters the data item can take. (format: minimum   maximum 1 2)
<b>Format/Layout</b>	The structure or pattern the data should follow.
<b>Acceptable Values</b>	The form in which the data is to be entered. Specific set of values that are permitted for a given data field.
<b>Business Rule</b>	Additional Comments or assistance on interpreting, applying or reporting the data item or code set.
<b>Dependency</b>	Refers to a relationship between different data elements where the value of one element is dependent on the value of another element.

# Summary

Student Financial Aid record information is to be submitted to the Massachusetts Department of Higher Education (MDHE) by all institutions that participate in Massachusetts state financial aid programs. The student Financial Aid file layout consists of one file.

## The Student Financial Aid Data file includes:

- 1.) All Massachusetts residents enrolled for credit who applied for any type of financial aid for undergraduate programs.** Every enrolled, undergraduate student who applied for financial aid must be included in the Student Financial Aid Record file (i.e. Please report enrolled, undergraduate students that applied for aid, even if they did not receive financial aid for each term the student is enrolled).
- 2.) In addition, every Massachusetts undergraduate student enrolled for credit who received any type of financial aid award – federal, state, institutional and outside - must be included in the Student Financial Aid Data file, regardless of whether a FAFSA or MASFA was submitted.**
- 3.) **\*\*NEW for FY25\*\*** In addition, every Massachusetts graduate student enrolled for credit who received a state award must be included in the Student Financial Aid Data file, regardless of whether a FAFSA or MASFA was submitted.**

The format for the Student Financial Aid Data file is “comma separated values” (CSV). All alphanumeric data types must be enclosed in double quotes (“”). All fields must be delimited by a comma (,).

Each record will represent one award type. One student may have several distinct records indicating the different awards he or she may have received in a given term. For example, if a student is enrolled in the fall term and receives both a Pell Grant and a MASSGrant, there will be two records for that student. Similarly, if a student is enrolled in both the fall and spring terms and receives a Pell Grant in each of those terms, there will be two records for that student.

The specifications of the Student Financial Aid Record file are presented in the following section. A minimal amount of student demographic data is required.

# What's New in the FY25 File Layout

## Important Dates

- The FY25 year-end data site will begin accepting school data files starting **September 1, 2025**.
- The deadline for submission of FY25 year-end financial aid data files is **November 30, 2025**.

## Below is a summary of the more notable changes in the FY25 Year-End Financial Aid Data File Layout.

- Graduate students who were enrolled for credit and received state funding must now be reported;
- EFC has been replaced with SAI;
- AGI has been replaced with FISAP Total Income;
- Some field descriptions (AID010, AID013, AID014, AID022) have been updated for clarity, but the requested data remains the same;
- Five (5) state programs have been added to the award identifiers;
  - 57 MassEducate
  - 58 Behavioral Health Workforce Scholarship
  - 59 Support for Behavioral Health Field Placements
  - 60 State Employee Benefit - Tuition Waiver
  - 61 Civic Learning Stipend
- One (1) institutional program has been added to the award identifiers;
  - 84 Institutional Employee Benefit - Tuition Waiver
- "Student Need" (AID011) is no longer a reported field, but a null placeholder must still be included in your file;
- Four (4) new fields have been added to the end of the file.
  - AID029 Academic Level for Term
  - AID030 Primary Program CIP Code for Term
  - AID031 Enrollment Status for Term
  - AID032 FISAP Total Income Available

# Data Elements

## AID001 - (College ID)

<b>Data Element</b>	AID001		
<b>Description</b>	College ID		
<b>Definition</b>	<p>An institutional identification code assigned by the MDHE to MA public institutions.</p> <p>Code used to identify each college or university in the Commonwealth of Massachusetts.</p>		
<b>Data Constraints</b>	<p>Must not be null for MA public institutions;</p> <p>Must be in the Institutions lookup table.</p>	<b>Data type</b>	Alphanumeric
<b>Field size (Min   Max)</b>	3   3	<b>Format/Layout</b>	0
<b>Acceptable Values</b>	<p>Code Descriptions</p> <p>023 University of Massachusetts, Amherst            013 University of Massachusetts, Boston            063 University of Massachusetts, Dartmouth            053 University of Massachusetts, Lowell            022 Bridgewater State College            032 Fitchburg State College            042 Framingham State College            052 Massachusetts College of Art            072 Massachusetts College of Liberal Arts            062 Massachusetts Maritime Academy            082 Salem State College            092 Westfield State College            102 Worcester State College            011 Berkshire Community College            021 Bristol Community College            031 Bunker Hill Community College            041 Cape Cod Community College            051 Greenfield Community College            061 Holyoke Community College            071 Mass Bay Community College            081 Massasoit Community College            091 Middlesex Community College            101 Mt. Wachusett Community College            111 North Shore Community College            121 Northern Essex Community College</p>		

	131 Quinsigamond Community College 141 Roxbury Community College 151 Springfield Technical Community College  000 All Others
<b>Business Rule</b>	Mandatory entry for all institutions
<b>Dependency</b>	

### AID002 - (Award Year)

<b>Data Element</b>	AID002		
<b>Description</b>	Award Year		
<b>Definition</b>	<p>The award year for which information is being reported.</p> <p>Award Year is defined by the state's fiscal year of the date of the award. Enrolled students identified in the file are students who were enrolled for the designated fiscal year.</p>		
<b>Data Constraints</b>	<p>Must not be null;</p> <p>Must not be a future date;</p> <p>Combination of Institution and Award Year cannot be submitted before.</p>	<b>Data type</b>	Numeric
<b>Field size (Min   Max)</b>	4   4	<b>Format/Layout</b>	YYYY
<b>Acceptable Values</b>	<p>Code Descriptions</p> <p>2019 July 1 2018 to June 30 2019 2020 July 1 2019 to June 30 2020 2021 July 1 2020 to June 30 2021 2022 July 1 2021 to June 30 2022 2023 July 1 2022 to June 30 2023 2024 July 1 2023 to June 30 2024 2025 July 1 2024 to June 30 2025 .....</p>		
<b>Business Rule</b>	<p>Mandatory entry</p> <p>Year entered must be the fiscal year of awarded data.</p>		

<b>Dependency</b>	
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### AID003 - (Term)

<b>Data Element</b>	AID003		
<b>Description</b>	Term		
<b>Definition</b>	<p>The academic term for which information is being reported.</p> <p>Term represents the designated time period during the calendar year (i.e., Fall, Spring, Winter and Summer) for which data is being reported. Enrolled students reported in the term file represent students enrolled at the institution for the designated term.</p>		
<b>Data Constraints</b>	Must not be null.	<b>Data type</b>	Numeric
<b>Field size (Min   Max)</b>	1   1	<b>Format/Layout</b>	0
<b>Acceptable Values</b>	<p>Code Descriptions</p> <p>1 Fall 2 Winter 3 Spring 4 Summer</p>		
<b>Business Rule</b>	Mandatory entry		
<b>Dependency</b>			

### AID004 - (Student's Social Security Number)

<b>Data Element</b>	AID004
<b>Description</b>	Student's Social Security Number
<b>Definition</b>	<p>The student's social security number.</p> <p>Unique identification number assigned by the Federal government to each citizen and permanent resident of the United States.</p> <p>According to the Social Security Administration, valid SSNs have the first</p>

	three values between 001 and 772, the second two values between 01 and 99 and the last four values between 0001 and 9999.		
<b>Data Constraints</b>	<p>Must include leading zeroes;</p> <p>Must not be null;</p> <p>Must be 9 digits long;</p> <p>First three values must be between 001 and 772;</p> <p>Second two values must be between 01 and 99;</p> <p>Last four values must be between 0001 and 9999;</p> <p>SSN may be 000000000 if the student did not complete a financial aid application;</p> <p>Must be unique for combination of Institution, Award Year, Term and Award Type.</p>	<b>Data type</b>	Alphanumeric
<b>Field size (Min   Max)</b>	9   11	<b>Format/Layout</b>	111111111
<b>Acceptable Values</b>	<p>Code Descriptions</p> <p>Note: SSN can be reported in the traditional format and can include the hyphens “-”.</p> <p>For example: 123-45-6579 is an acceptable format</p>		
<b>Business Rule</b>	<p>Mandatory entry</p> <p>SSN must be unique for the institution, year, term, Award ID and Award Name;</p> <p>DO NOT enter an identification code assigned by the institution for this item;</p> <p>Institutionally assigned identifiers should only be reported in the Student ID data element.</p>		

<b>Dependency</b>	<p>If the FAFSA was completed (AID013 = Y) and used to determine the student's eligibility, then SSN cannot be 000000000.</p> <p>If the MASFA was completed (AID028 = Y) and used to determine the student's eligibility, then SSN should be equal to all zeroes (000000000).</p>
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### AID005 - (Student ID)

<b>Data Element</b>	AID005		
<b>Description</b>	Student ID		
<b>Definition</b>	<p>Identification code assigned to the student by the institution.</p> <p>Unique code used by the institution to identify students. Institutions may either use social security numbers for this purpose or an institutionally assigned identifier.</p>		
<b>Data Constraints</b>	<p>Must not be null;</p> <p>Length must be less than or equal to 15;</p> <p>Must be unique for combination of Institution, Student and Award Year.</p>	<b>Data type</b>	Alphanumeric
<b>Field size (Min   Max)</b>	1   15	<b>Format/Layout</b>	9999999999
<b>Acceptable Values</b>			
<b>Business Rule</b>	<p>Mandatory entry</p> <p>Student ID must be unique for the institution, year, term, Award ID and Award Name.</p>		
<b>Dependency</b>			

### AID006 - (Student's Last Name)

<b>Data Element</b>	AID006
<b>Description</b>	Student's Last Name

<b>Definition</b>	The student's last name.		
<b>Data Constraints</b>	<p>Must not be null;</p> <p>Length must be less than or equal to 50;</p> <p>Must be the same value for combination of Institution, Student and Award Year;</p> <p>Cannot contain non-ASCII characters such as accented letters (ex: è, ô, ñ, ä). Hyphens may be included.</p>	<b>Data type</b>	Alphanumeric
<b>Field size (Min   Max)</b>	1   50	<b>Format/Layout</b>	JONES
<b>Acceptable Values</b>	<p>Code Descriptions</p> <p>Can be either upper case or mixed case.</p>		
<b>Business Rule</b>	Mandatory entry		
<b>Dependency</b>			

#### AID007 - (Student's First Name)

<b>Data Element</b>	AID007		
<b>Description</b>	Student's First Name		
<b>Definition</b>	The student's first name.		
<b>Data Constraints</b>	<p>Must not be null;</p> <p>Length must be less than or equal to 32;</p> <p>Must be the same value for combination of Institution, Student</p>	<b>Data type</b>	Alphanumeric

	and Award Year;  Cannot contain non-ASCII characters such as accented letters (ex: è, ô, ñ, ä). Hyphens may be included.		
<b>Field size (Min   Max)</b>	1   32	<b>Format/Layout</b>	JAMES
<b>Acceptable Values</b>	Code Descriptions  Can be either upper case or mixed case.		
<b>Business Rule</b>	Mandatory entry		
<b>Dependency</b>			

#### AID008 - (Student's Middle Initial)

<b>Data Element</b>	AID008		
<b>Description</b>	Student's Middle Initial		
<b>Definition</b>	The student's middle initial.		
<b>Data Constraints</b>	Length must be less than or equal to 1;  Must be the same value for combination of Institution, Student and Award Year;  Cannot contain non-ASCII characters such as accented letters (ex: è, ô, ñ, ä).	<b>Data type</b>	Alphanumeric
<b>Field size (Min   Max)</b>	1   1	<b>Format/Layout</b>	E
<b>Acceptable Values</b>			
<b>Business Rule</b>	Not mandatory but preferred in order to differentiate between students with similar first and last names.		

<b>Dependency</b>	
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**AID009 - (SAI (Student Aid Index))**

<b>Data Element</b>	AID009		
<b>Description</b>	SAI (Student Aid Index)		
<b>Definition</b>	<p>The student’s Student Aid Index (SAI) that the institution used to calculate financial aid need.</p> <p>Note: Federal regulations dictate that the SAI cannot be prorated. Always report the SAI as listed on the FAFSA. SAI can change between terms if the student's dependency status also changed.</p>		
<b>Data Constraints</b>	<p>Must be numeric;</p> <p>Must be a valid number with or without decimal point, from -1500 to 99999;</p> <p>Must be the same value for combination of Institution, Student, Award Year and Term;</p> <p>SAI should be reported as calculated by the federal processing center.</p>	<b>Data type</b>	Numeric
<b>Field size (Min   Max)</b>	1   6	<b>Format/Layout</b>	-1500
<b>Acceptable Values</b>	<p>Amount Descriptions</p> <p>If SAI is not available, leave this field blank and confirm AID013 = N and AID028 = N.</p> <p>If the SAI is zero, enter 0. Do not enter 0 if the SAI is unknown/not available.</p> <p>If the SAI is negative, enter the negative value as reported on the FAFSA.</p>		

<b>Business Rule</b>	<p>Mandatory entry for students with a completed FAFSA (AID013=Y) or MASFA (AID028=Y)</p> <p>A null value will indicate that SAI is unknown.</p> <p>SAI must be the same for a given student, institution, award year, and term.</p>
<b>Dependency</b>	

### AID010 - (Cost of Attendance (COA))

<b>Data Element</b>	AID010		
<b>Description</b>	Cost of Attendance (COA)		
<b>Definition</b>	<p>The student's Cost of Attendance (COA) that the institution used to calculate financial aid need.</p> <p>Example: If a student is enrolled for credit and is eligible for aid in both the fall and the spring and the full-year cost calculated for the student is \$8,000, this should be the value entered for both terms in which the student appears. If the student is only enrolled for credit and eligible for aid in the fall term, then the cost reported for the student should be proportional to that term.</p>		
<b>Data Constraints</b>	<p>Must not be null if completed FAFSA (AID013)=Y or MASFA (AID028)=Y;</p> <p>Must be a valid number with or without decimal point;</p> <p>Must be greater than 0;</p> <p>Must be the same value for combination of Institution, Student, Award Year and Term.</p>	<b>Data type</b>	Numeric
<b>Field size (Min   Max)</b>	1   6	<b>Format/Layout</b>	1500
<b>Acceptable Values</b>	Amount Descriptions		

	<p>The student COA reported should represent the costs for all terms in which the student was enrolled (for credit) and eligible to receive aid for the award year.</p> <p>This field includes both direct and indirect costs.</p>
<b>Business Rule</b>	<p>Mandatory entry for students with a completed FAFSA (AID013=Y) or MASFA (AID028=Y);</p> <p>Value must be greater than zero;</p> <p>Education Costs must be the same for a given student, institution, and award year.</p>
<b>Dependency</b>	

#### AID011 - (Blank, Placeholder)

<b>Data Element</b>	AID011		
<b>Description</b>	Blank, Placeholder		
<b>Definition</b>	This field was previously used to report Student Need. That data will be calculated internally using data provided in AID009 and AID010.		
<b>Data Constraints</b>	Must be null.	<b>Data type</b>	
<b>Field size (Min   Max)</b>	0   0	<b>Format/Layout</b>	
<b>Acceptable Values</b>	This field should now be kept in the report, but left blank.		
<b>Business Rule</b>	Must be null for all entries.		
<b>Dependency</b>			

#### AID012 - (Student Eligibility Indicator)

<b>Data Element</b>	AID012
<b>Description</b>	Student Eligibility Indicator
<b>Definition</b>	The indicator of the student's eligibility for any type of financial aid at the school.

	An eligible student is one who has met all of the institutional academic program requirements, has completed the financial aid application by the institution's published priority or deadline date, and meets all financial aid eligibility requirements for Title IV and State need-based aid.		
<b>Data Constraints</b>	Must not be null;  Must be equal to 'Y' or 'N';  Must be the same value for combination of Institution, Student, Award Year and Term.	<b>Data type</b>	Alphanumeric
<b>Field size (Min   Max)</b>	1   1	<b>Format/Layout</b>	N
<b>Acceptable Values</b>	Code Descriptions  N Student is NOT eligible for financial aid Y Student is eligible for financial aid		
<b>Business Rule</b>	Mandatory entry  Student Eligibility Indicator must be the same for a given student, institution, award year, and term.		
<b>Dependency</b>	If MASFA completed (AID028 = Y) then Student Eligibility Indicator should be equal to 'Y' if both Completed Application by Deadline (AID022 = 'Y') and Met Academic Requirements (AID023 = 'Y').		

### AID013 - (Completed FAFSA Indicator)

<b>Data Element</b>	AID013		
<b>Description</b>	Completed FAFSA Indicator		
<b>Definition</b>	Indicates whether the student completed a FAFSA according to the institution's requirements.		
<b>Data Constraints</b>	Must not be null;  Must be equal to 'Y' or 'N';  Must be the same value for combination of Institution, Student, Award Year and Term.	<b>Data type</b>	Alphanumeric

<b>Field size (Min   Max)</b>	1   1	<b>Format/Layout</b>	N
<b>Acceptable Values</b>	<p>Code Descriptions</p> <p>N Student did not complete the FAFSA application according to requirements</p> <p>Y Student did complete the FAFSA application according to requirements</p>		
<b>Business Rule</b>	<p>Mandatory entry</p> <p>Completed FAFSA Application Indicator must be the same for a given student, institution and award year.</p>		
<b>Dependency</b>	<p>If the MASFA (AID028 = Y), then Completed FAFSA Indicator should be equal to 'N'.</p>		

#### **AID014 - (Total Credit/Clock Hours Registered For Term)**

<b>Data Element</b>	AID014		
<b>Description</b>	Total Credit/Clock Hours Registered For Term		
<b>Definition</b>	<p>The number of credit/clock hours for which the student is registered.</p> <p>This data field should include the total credits/clock hours that a student will earn upon successful completion of all courses in a term. For example, if a student is taking 5 classes that are 3 credits each, this field should read 15.</p>		
<b>Data Constraints</b>	<p>Must not be null;</p> <p>Must be valid number with or without decimal point;</p> <p>Must be between 1 and 28 for all institutions except for-profit private institutions (clock-hours schools);</p> <p>Must be the same value for combination of Institution, Student, Award Year and Term.</p>	<b>Data type</b>	Numeric
<b>Field size (Min  </b>	1   6	<b>Format/Layout</b>	15

<b>Max)</b>			
<b>Acceptable Values</b>	<p>Amount Descriptions</p> <p>The total credit/clock hours registered for term would be based on the term that the student is enrolled in. If a student were enrolled in the Fall for 15 credits and in the Spring for 12 credits, then 15 would be entered for all Fall records for that student and 12 would be entered for all Spring records for that student.</p>		
<b>Business Rule</b>	<p>Mandatory entry</p> <p>Value must be greater than zero;</p> <p>Credit/Clock hours must be the same for a given student, institution, award year, and term.</p>		
<b>Dependency</b>	<p>With the exception of Clock-Hour schools, Credit Hours must be between 1 and 28 for a given student, institution, fiscal year, and term;</p> <p>If AID029 = 1 (UG) and AID030 = F (Full-Time), then credit hours must be greater than or equal to 12 credits and clock hours must be greater than or equal to 320 clock hours.</p>		

#### AID015 - (Awarded Amount)

<b>Data Element</b>	AID015		
<b>Description</b>	Awarded Amount		
<b>Definition</b>	The student's awarded amount for the Term (AID003) being reported and specified by Award Identifier (AID016).		
<b>Data Constraints</b>	<p>Must not be null;</p> <p>Must be valid number with or without decimal point;</p> <p>Must be greater than or equal to 0;</p> <p>Must be equal to 0 if Award_Id (AID016) is 0 (No Award);</p> <p>Must not be equal to 0 if Award_Id (AID016) is not equal to 0 (No Award).</p>	<b>Data type</b>	Numeric
<b>Field size (Min  </b>	1   6	<b>Format/Layout</b>	500

<b>Max)</b>			
<b>Acceptable Values</b>	<p>Amount Descriptions</p> <p>If a student applied for and was eligible for financial aid but was awarded none, enter 0. If a student applied for and was either not eligible or did not complete an application, enter 0. If Awarded Amount is 0, Award Identifier (AID016) must be 0 (No Award)</p>		
<b>Business Rule</b>	<p>Mandatory entry</p> <p>Null values results in file rejection;</p> <p>Please report one amount for each Term (AID003), Award Identifier (AID016) and Student.</p>		
<b>Dependency</b>	<p>If Award Amount = 0, then no other records should be submitted for that institution, year, student and term. I.e., if a student was eligible for, but received no aid, as indicated by Award Amount = 0, there should not be another record for that student in which he/she received aid in the specified term.</p>		

#### AID016 - (Award Identifier)

<b>Data Element</b>	AID016
<b>Description</b>	Award Identifier
<b>Definition</b>	<p>The identification number assigned to a specific type of award;</p> <p>Each student may receive more than one type of aid. A separate record should be submitted for each type of aid that a student receives in a given year and term for an institution;</p> <p>The award identifiers (AID016) values: 80 (Institutional Scholarships), 81 (Institutional Grants), 82 (Institutional Loans), 90 (Outside Scholarships), 91 (Outside Grants), 92 (Outside Parent Loans), and 93 (Outside Student Loans) may represent more than one financial aid program. If you report more than one disbursed amount (AID018) for any of these award identifiers (AID016), you must report the award name (AID017);</p> <p>For example, when reporting institutional grants “College Grant” and “President Grant”, the correct award identifier is 81. If you report two records with award identifier 81, the award name is required to identify each record. The award name is not required if you sum the amounts of “College Grant” and “President Grant” and report one record with award identifier 81. If the student only received 1 institutional grant, such as “College Grant”, you should also supply the award name to identify the</p>

	<p>distinct award;</p> <p>In the case of the “Other” types of aid: 15 (Other State), 48 (Other Federal), 83 (Other Institutional), and 99 (Outside Other), the award name (AID017) is mandatory;</p> <p>In the case of award identifier 30 (DCF Adopted Children Fee Assistance) and 31 (DCF Foster Children Fee Assistance), the awards are for the fee amounts and the tuition waiver awards must be reported with the award identifier 13 (Other Tuition Waivers).</p>		
<b>Data Constraints</b>	<p>Must not be null;</p> <p>Must be in the FA_Awards lookup table;</p> <p>If Award_Id is 0 no other records for the same Institution, Student, Award Year and Term are allowed;</p> <p>If Award Id is not equal to (80, 81, 82, 90, 91, 92, 93) then only one record with the same Award Id is allowed per Institution, Student, Award Year and Term.</p>	<b>Data type</b>	Numeric
<b>Field size (Min   Max)</b>	1   2	<b>Format/Layout</b>	1
<b>Acceptable Values</b>	<p>Code Description</p> <p>0 No Award (Student applied for and was eligible for aid but received none)</p> <p>State Financial Aid Programs</p> <p>1 MASSGrant</p> <p>2 Performance Bonus</p> <p>3 Cash (ACCESS) Grant</p> <p>4 Public Service Grant</p> <p>5 Foster Child Grant</p> <p>6 Part Time Grant</p> <p>7 Paraprofessional Teacher Preparation Grant</p> <p>8 Christian Herter Scholarship</p> <p>9 Agnes Lindsay Scholarship</p> <p>10 Tomorrow’s Teachers Scholarship</p> <p>11 Need Based Tuition Waiver</p>		

12 Categorical Tuition Waiver: Native American, Senior Citizen, MA Rehabilitation Commission  
13 Other Tuition Waivers  
14 Massachusetts No Interest Loan  
15 Other State  
16 Gilbert Grant  
17 Adams Scholarship  
18 MSCBA Housing Grant  
19 Early Educators Scholarship  
20 One Family Scholarship  
21 National Guard Tuition & Fee Assistance  
22 Massachusetts Educational Rewards Grant  
23 Math & Science Teachers Scholarship  
24 Scholar-Internship Match Fund  
25 Massachusetts GEAR UP Scholarship  
26 Expanded Massachusetts No Interest Loan  
27 Completion Incentive Grant Fund  
28 Massachusetts High Demand Scholarship  
29 State University Internship Incentive Program  
30 DCF Adopted Children Fee Assistance  
31 DCF Foster Children Fee Assistance  
32 Mass Transfer Waiver  
33 Paul E. Tsongas Scholarship Tuition Waiver  
34 Collaborative Teachers Tuition Waiver  
35 Career Advancement Tuition Waiver  
36 Veterans Tuition Waiver  
37 Commonwealth Commitment  
38 MASSGrant Plus  
39 GEER Emergency Grant  
53 MASSGrant Plus Expansion  
54 MassReconnect  
55 Nursing Scholarship  
56 In-Demand Scholarship  
57 MassEducate  
58 Behavioral Health Workforce Scholarship  
59 Support for Behavioral Health Field Placements  
60 State Employee Benefit - Tuition Waiver  
61 Civic Learning Stipend

Federal Programs  
40 Pell Grant  
41 Supplemental Educational Opportunity Grant  
42 Robert Byrd Scholarship  
43 Federal College Work Study  
44 Perkins Loan  
45 Subsidized Federal Stafford Loan  
46 Unsubsidized Federal Stafford Loan  
47 PLUS  
48 Other Federal (Non-Title IV aid)  
49 Academic Competitiveness Grant (ACG)  
50 Federal SMART Grant  
51 TEACH Grant Program  
52 Iraq Afghanistan Service Grant

Institutional Programs

	80 Scholarships 81 Grants 82 Loans 83 Other Institutional Aid 84 Institutional Employee Benefit - Tuition Waiver  Outside Aid 90 Scholarships 91 Grants 92 Parent Loans 93 Student Loans 99 Other
<b>Business Rule</b>	Mandatory entry  Award Identifier = 99 (Other) may only be used if no other award identifier is valid (i.e., when reporting institutional grants “College Grant” and “President Grant”, the correct award identifier is 81);  All State Awards require FAFSA (AID013 = Y) or MASFA (AID028=Y);  All Federal Award groups require FAFSA (AID013=Y).
<b>Dependency</b>	If Award Identifier = 0 (No Award), then Awarded Amount (AID015) must = 0;  If Award Identifier = 0, then no other records should be submitted for that institution, year, student and term. I.e., if a student was eligible for, but received no aid, as indicated by Award ID = 0, there should not be another record for that student in which he/she received aid in the specific term

### AID017 - (Award Name)

<b>Data Element</b>	AID017		
<b>Description</b>	Award Name		
<b>Definition</b>	The name of the award funded.		
<b>Data Constraints</b>	Length must be less than or equal to 32;  Must be null if Award Indicator (AID016) not equal to Other Ids (15, 48, 83, 99, 80, 81, 82, 90, 91, 92, 93);  Must not be null if Award Indicator	<b>Data type</b>	Alphanumeric

	<p>(AID016) equal to 15 (Other State), 48 (Other Federal), 83 (Other Institution) or 99 (Other);</p> <p>Must not be null if Award Indicator (AID016) equal to 80 (Scholarships), 81 (Grants), 82 (Loans), 90 (Scholarships), 91 (Grants), 92 (Parent Loans) or 93 (Student Loans) and more than 1 record with the same Award Id was submitted for the same Institution, Student, Award Year and Term;</p> <p>If Award Id is equal to (80, 81, 82, 90, 91, 92, 93) then only one record with the same Award Id and Award Name is allowed per Institution, Student, Award Year and Term.</p>		
<b>Field size (Min   Max)</b>	1   32	<b>Format/Layout</b>	
<b>Acceptable Values</b>	<p>Code Descriptions</p> <p>Can be either upper case or mixed case</p>		
<b>Business Rule</b>	<p>Mandatory entry if Award Identifier (AID016) =  15 Other State  48 Other Federal  83 Other Institutional  99 Other</p> <p>Must be null if NOT =  15 Other State  48 Other Federal  83 Other Institutional  99 Other  80 Inst. Scholarships  81 Inst. Grants  82 Inst. Loans  84 Inst. Employee Benefit - Tuition Waiver</p>		

	90 Outside Scholarships 91 Outside Grants 92 Outside Parent Loans 93 Outside Student Loans
<b>Dependency</b>	See field Definiton for specific conditons

### AID018 - (Disbursed Amount)

<b>Data Element</b>	AID018		
<b>Description</b>	Disbursed Amount		
<b>Definition</b>	The student's disbursed amount for the Term (AID003) being reported and specified by Award Identifier (AID016).		
<b>Data Constraints</b>	Must not be null;  Must be a valid number with or without decimal point;  Must be greater than or equal to 0;	<b>Data type</b>	Numeric
<b>Field size (Min   Max)</b>	1   6	<b>Format/Layout</b>	500
<b>Acceptable Values</b>	Amount Descriptions  If a student applied for and was eligible for financial aid but received none, enter 0;  If a student applied for and was either not eligible or did not complete an application, enter 0.		
<b>Business Rule</b>	Mandatory entry  Null values results in file rejection		
<b>Dependency</b>			

### AID019 - (Tuition and Mandatory Fees)

<b>Data Element</b>	AID019
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<b>Description</b>	Tuition and Mandatory Fees		
<b>Definition</b>	<p>The student's tuition and mandatory fees amount for the Term (AID003) being reported.</p> <p>Mandatory fees in this field refer to general fees paid by all students and fees specific to a program or course enrollment. Examples of program fees include per term fees for enrollment in high cost programs like practical nursing or occupational therapy. Examples of course fees include additional per course charges for culinary classes, science courses and other courses with instructional support fees.</p>		
<b>Data Constraints</b>	<p>Must not be null;</p> <p>Must be a valid number with or without decimal point;</p> <p>Must be greater than or equal to 0;</p> <p>Must be the same value for combination of Institution, Student, Award Year and Term.</p>	<b>Data type</b>	Numeric
<b>Field size (Min   Max)</b>	1   6	<b>Format/Layout</b>	5500
<b>Acceptable Values</b>	<p>Amount Descriptions</p> <p>Supply the mandatory tuition and fees (not including room and board) that the student paid for the given term. In addition to general fees paid by all students regardless of program, fees specific to the student's course enrollment or program of study should be included.</p>		
<b>Business Rule</b>	<p>Mandatory entry for all students</p> <p>Tuition and Mandatory Fees should be the same for a given student, institution, award year and term.</p>		
<b>Dependency</b>			

#### AID020 - (Books and Supplies)

<b>Data Element</b>	AID020
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<b>Description</b>	Books and Supplies		
<b>Definition</b>	The student's books and supplies amount for the Term (AID003) being reported.		
<b>Data Constraints</b>	<p>Must not be null;</p> <p>Must be a valid number with or without decimal point;</p> <p>Must be greater than or equal to 0;</p> <p>Must be the same value for combination of Institution, Student, Award Year and Term;</p>	<b>Data type</b>	Numeric
<b>Field size (Min   Max)</b>	1   6	<b>Format/Layout</b>	1500
<b>Acceptable Values</b>	<p>Amount Descriptions</p> <p>Supply the budgeted books and supplies amount that a student would pay for the given term.</p>		
<b>Business Rule</b>	<p>Mandatory entry for all students</p> <p>Books and Supplies should be the same for a given student, institution, award year and term.</p>		
<b>Dependency</b>			

#### AID021 - (Insurance)

<b>Data Element</b>	AID021		
<b>Description</b>	Insurance		
<b>Definition</b>	The student's health insurance amount for the Term (AID003) being reported.		
<b>Data Constraints</b>	<p>Must not be null;</p> <p>Must be a valid number with or without decimal point;</p>	<b>Data type</b>	Numeric

	Must be greater than or equal to 0;  Must be the same value for combination of Institution, Student, Award Year and Term;		
<b>Field size (Min   Max)</b>	1   6	<b>Format/Layout</b>	5500
<b>Acceptable Values</b>	Amount Descriptions  Supply the student insurance amount that the student paid if he/she took health insurance through the institution		
<b>Business Rule</b>	Mandatory entry for all students  Insurance should be the same for a given student, institution, award year, and term		
<b>Dependency</b>			

#### AID022 - (Completed FAFSA/MASFA by Deadline)

<b>Data Element</b>	AID022		
<b>Description</b>	Completed FAFSA/MASFA by Deadline		
<b>Definition</b>	Indicates whether the student completed the FAFSA or MASFA by the institution's published priority deadline.		
<b>Data Constraints</b>	Must not be null;  Must be equal to 'Y' or 'N';  Must be the same value for combination of Institution, Student, Award Year;  If AID022 = 'Y' and AID023 = 'Y' and AID024 = 'Y' then AID012 must equal = 'Y';	<b>Data type</b>	Alphanumeric

	If AID022 = 'N' or AID023 = 'N' or AID024 = 'N' then AID012 must equal = 'N';		
<b>Field size (Min   Max)</b>	1   1	<b>Format/Layout</b>	N
<b>Acceptable Values</b>	<p>Code Descriptions</p> <p>N Student did not complete the financial aid application by the published deadline</p> <p>Y Student did complete the financial aid application by the published deadline</p>		
<b>Business Rule</b>	<p>Mandatory entry</p> <p>Instructions: Enter 'Y' if your institution has no priority deadline;</p> <p>Completed Application by Deadline must be the same for a given student, institution and award year</p>		
<b>Dependency</b>	<p>If AID022 = 'Y' and AID023 = 'Y' and AID024 = 'Y' then AID012 must equal 'Y';</p> <p>If AID022 = 'N' or AID023 = 'N' or AID024 = 'N' then AID012 must equal 'N';</p> <p>If MASFA (AID028 = Y) then Completed FAFSA/MASFA by Deadline should be 'Y' if Student received State Aid</p>		

### AID023 - (Met Academic Requirements)

<b>Data Element</b>	AID023		
<b>Description</b>	Met Academic Requirements		
<b>Definition</b>	Indicates whether the student met all of the institutional academic program requirements.		
<b>Data Constraints</b>	<p>Must not be null;</p> <p>Must be equal to 'Y' or 'N';</p> <p>Must be the same value for combination of Institution, Student, Award Year;</p> <p>If AID022 = 'Y' and AID023 = 'Y' and</p>	<b>Data type</b>	Alphanumeric

	AID024 = 'Y' then AID012 must equal = 'Y';  If AID022 = 'N' or AID023 = 'N' or AID024 = 'N' then AID012 must equal = 'N';		
<b>Field size (Min   Max)</b>	1   1	<b>Format/Layout</b>	N
<b>Acceptable Values</b>	Code Descriptions N Student did not meet all the institutional academic program requirements Y Student did meet all the institutional academic program requirements		
<b>Business Rule</b>	Mandatory entry  Met Academic Requirements must be the same for a given student, institution, award year, and term.		
<b>Dependency</b>	If AID022 = 'Y' and AID023 = 'Y' and AID024 = 'Y' then AID012 must equal 'Y';  If AID022 = 'N' or AID023 = 'N' or AID024 = 'N' then AID012 must equal 'N';  If MASFA (AID028 = Y) then Met Academic Requirements should be 'Y' if Student received State Aid.		

#### AID024 - (Met Title IV Requirements)

<b>Data Element</b>	AID024		
<b>Description</b>	Met Title IV Requirements		
<b>Definition</b>	Indicates whether the student met all financial aid eligibility requirements for Title IV and State need-based aid.		
<b>Data Constraints</b>	Must not be null;  Must be equal to 'Y' or 'N';  Must be the same value for combination of Institution, Student, Award Year;	<b>Data type</b>	Alphanumeric

	<p>If AID022 = 'Y' and AID023 = 'Y' and AID024 = 'Y' then AID012 must equal = 'Y';</p> <p>If AID022 = 'N' or AID023 = 'N' or AID024 = 'N' then AID012 must equal = 'N';</p>		
<b>Field size (Min   Max)</b>	1   1	<b>Format/Layout</b>	N
<b>Acceptable Values</b>	<p>Code Descriptions</p> <p>N Student did not meet all financial aid eligibility requirements for Title IV and State need-based aid</p> <p>Y Student did meet all financial aid eligibility requirements for Title IV and State need-based aid</p>		
<b>Business Rule</b>	<p>Mandatory entry</p> <p>Met Title IV Requirements must be the same for a given student, institution, award year, and term.</p>		
<b>Dependency</b>	<p>If AID022 = 'Y' and AID023 = 'Y' and AID024 = 'Y' then AID012 must equal 'Y';</p> <p>If AID022 = 'N' or AID023 = 'N' or AID024 = 'N' then AID012 must equal 'N';</p> <p>If MASFA (AID028 = Y) then Met Title IV Requirements should be 'N' Student is not eligible to receive Federal Aid.</p>		

#### AID025 - (Withdraw Indicator)

<b>Data Element</b>	AID025		
<b>Description</b>	Withdraw Indicator		
<b>Definition</b>	Indicates whether the student withdrew (officially or unofficially) or was dismissed during the semester.		
<b>Data Constraints</b>	<p>Must not be null;</p> <p>Must be equal to 'Y' or 'N';</p> <p>Must be the same value for combination of Institution, Student,</p>	<b>Data type</b>	Alphanumeric

	Award Year and Term.		
<b>Field size (Min   Max)</b>	1   1	<b>Format/Layout</b>	N
<b>Acceptable Values</b>	Code Descriptions N Student did not withdraw during the semester. Y Student withdrew (officially or unofficially) or was dismissed during the semester		
<b>Business Rule</b>	Mandatory entry  Withdrew Indicator must be the same for a given student, institution, award year, and term.		
<b>Dependency</b>			

#### AID026 - (Dependency Status)

<b>Data Element</b>	AID026		
<b>Description</b>	Dependency Status		
<b>Definition</b>	Indicates whether the student is dependent on his/her parents.		
<b>Data Constraints</b>	Must not be null if Completed FAFSA Indicator (AID013) = 'Y' or MASFA Application Completed (AID028) = 'Y';  Must be equal to '1' or '2';  Must be the same value for combination of institution, student, and award year;	<b>Data type</b>	Alphanumeric
<b>Field size (Min   Max)</b>	1   1	<b>Format/Layout</b>	1
<b>Acceptable Values</b>	Code Descriptions 1 Dependent 2 Independent		
<b>Business Rule</b>	Mandatory entry for students with a completed FAFSA (AID013=Y) or MASFA (AID028=Y);		

	<p>A blank value will indicate that there is no completed FAFSA (AID013=N) and no completed MASFA (AID028=N) application;</p> <p>Dependency Status must be the same for a given student, institution, award year, and term.</p>
<b>Dependency</b>	

### AID027 - (FISAP Total Income)

<b>Data Element</b>	AID027		
<b>Description</b>	FISAP Total Income		
<b>Definition</b>	Family's FISAP Total Income from the FAFSA, MASFA, or institution's internal calculations.		
<b>Data Constraints</b>	<p>Must not be null if Completed FAFSA Indicator (AID013) = 'Y' and FISAP Total Income Available (AID032) = 'Y';</p> <p>Must not be null if MASFA Application Completed (AID028) = 'Y' and FISAP Total Income Available (AID032) = 'Y';</p> <p>Must be null if FISAP Total Income Available (AID032) = 'N';</p> <p>Must be the same value for combination of institution, student, award year, and term.</p>	<b>Data type</b>	Numeric
<b>Field size (Min   Max)</b>	1   7	<b>Format/Layout</b>	45721
<b>Acceptable Values</b>			

<b>Business Rule</b>	<p>Mandatory entry if available (see Data Constraints)</p> <p>A null value will indicate that there is no completed FAFSA (AID013='N') and no completed MASFA (AID028='N') application OR that FISAP Total Income is not available (AID032='N') for reporting;</p> <p>FISAP Total Income must be the same for a given student, institution, award year, and term.</p>
<b>Dependency</b>	See field constraints for specific conditons

### AID028 - (MASFA Application Completed)

<b>Data Element</b>	AID028		
<b>Description</b>	MASFA Application Completed		
<b>Definition</b>	Indicates whether the student completed a Massachusetts Application for State Financial Aid (MASFA).		
<b>Data Constraints</b>	<p>Must not be null;</p> <p>Must be equal to 'Y' or 'N';</p> <p>Must be the same value for combination of institution, student, award year, and term;</p>	<b>Data type</b>	Alphanumeric
<b>Field size (Min   Max)</b>	1   1	<b>Format/Layout</b>	N
<b>Acceptable Values</b>	<p>Code Descriptions</p> <p>N Student did not complete the Massachusetts Application for State Financial Aid (MASFA)</p> <p>Y Student did complete the Massachusetts Application for State Financial Aid (MASFA)</p>		
<b>Business Rule</b>	<p>Mandatory entry</p> <p>MASFA Application Completed indicator must be the same for a given student, institution, and award year.</p>		
<b>Dependency</b>			

### AID029 - (Academic Level for Term)

<b>Data Element</b>	AID029		
<b>Description</b>	Academic Level for Term		
<b>Definition</b>	Indicates the academic level of the student's primary program for the Term (AID003)		
<b>Data Constraints</b>	Must not be null.	<b>Data type</b>	Numeric
<b>Field size (Min   Max)</b>	1   1	<b>Format/Layout</b>	2
<b>Acceptable Values</b>	Code Descriptions 1 Undergraduate 2 Graduate/Professional		
<b>Business Rule</b>	Mandatory entry for all students  Academic level should be the same for a given student, institution, award year and term.		
<b>Dependency</b>	If AID016 = 58 then Academic Level for Term must be 2		

### AID030 - (Primary Program CIP Code for Term)

<b>Data Element</b>	AID030		
<b>Description</b>	Primary Program CIP Code for Term		
<b>Definition</b>	Indicates the Classification of Instructional Programs (CIP) code of the student's primary program for the Term (AID003).		
<b>Data Constraints</b>	Must not be null;  Must be a valid 4 or 6 digit number (5 or 7 characters) including the decimal point.	<b>Data type</b>	Numeric
<b>Field size (Min   Max)</b>	5   7	<b>Format/Layout</b>	99.9999 or 99.99
<b>Acceptable Values</b>	Code Description  Should reflect the 2020 CIP code established by the US Department of Education.  While we will accept the 4 digit CIP code, please report the full 6 digits		

	if possible. An additional character is allowed to accommodate the decimal point.
<b>Business Rule</b>	Mandatory entry for all students  CIP Code should be the same for a given student, institution, award year, and term.
<b>Dependency</b>	

### AID031 - (Enrollment Status for Term)

<b>Data Element</b>	AID031		
<b>Description</b>	Enrollment Status for Term		
<b>Definition</b>	<p>The enrollment status should be determined by summing the credit or clock hours in which the student is enrolled and comparing that total to the school's definition of full-time, three-quarter time, half-time, and less than half-time.</p> <p>Note - If a student ceased enrollment for the semester but still received aid, report their enrollment prior to the withdrawal/leave that was used to initially determine their aid eligibility.</p>		
<b>Data Constraints</b>	Must not be null.	<b>Data type</b>	Alphanumeric
<b>Field size (Min   Max)</b>	1   1	<b>Format/Layout</b>	F
<b>Acceptable Values</b>	<p>Code Description</p> <p>F Full-Time Q Three-Quarter Time H Half-Time L Less Than Half-Time</p>		
<b>Business Rule</b>	<p>Mandatory entry for all students</p> <p>Enrollment Status should be the same for a given student, institution, award year, and term.</p>		
<b>Dependency</b>			

### AID032 - (FISAP Total Income Available)

<b>Data Element</b>	AID032
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<b>Description</b>	FISAP Total Income Available		
<b>Definition</b>	Indicates whether the intermediate calculation for FISAP Total Income is available for reporting in the FISAP Total Income (AID027) field.		
<b>Data Constraints</b>	<p>Must not be null;</p> <p>Must be equal to 'Y' or 'N';</p> <p>'Y' if FISAP Total Income was provided on the ISIR;</p> <p>'Y' if FISAP Total Income was provided on the MASFA record;</p> <p>'Y' if school calculated FISAP Total Income internally;</p> <p>'N' if neither FAFSA nor MASFA was received OR the data is otherwise unavailable for reporting.</p>	<b>Data type</b>	Alphanumeric
<b>Field size (Min   Max)</b>	1   1	<b>Format/Layout</b>	Y
<b>Acceptable Values</b>	<p>Code Descriptions</p> <p>Y FISAP Total Income was calculated and is available for reporting</p> <p>N FISAP Total Income has not been calculated for this student and/or cannot be reported</p>		
<b>Business Rule</b>	<p>Mandatory entry for all students</p> <p>FISAP Total Income Available must be the same for a given student, institution, award year, and term.</p>		
<b>Dependency</b>	<p>If AID032 = 'Y', then FISAP Total Income (AID027) should not be null;</p> <p>If AID032 = 'N', then FISAP Total Income (AID027), should be null.</p>		