Annual: Mid-Year Report

Student Profile

Release 1.0 for FY26

Overview: Mid-Year Report

The Mid-Year Report record information is to be submitted to the Massachusetts Department of Higher Education by **28 public undergraduate institutions**. The student Mid-Year Report file layout consists of one file.

The Mid-Year Report Data file includes:

All students who received a MASSGrant Plus, MASSGrant Plus Expansion, MassEducate, MassReconnect, and/or Pell award.

The format for Mid-Year Report Data file is "comma separated values" (CSV). All alphanumeric data types must be enclosed in double quotes ("). All fields must be delimited by a comma (,).

Each record will represent the Mid-Year Report Grant awarded to all students in all Terms (Summer, Fall and Spring).

The specifications of the Mid-Year Report Records are presented in the following section.

LIST OF STUDENTS MID-YEAR REPORT DATA ELEMENTS

MYR001   College ID

An institutional identification code assigned by the DHE for MA public institutions.

MYR002   Award Year

The award year for which information is being reported.

MYR003   Term

The academic term for which information is being reported.

MYR004   Student's Social Security Number

The student's social security number.

MYR005   Institutional Student ID

Identification code assigned to the student by the institution.

MYR006   Student's Last Name

The student's last name.

MYR007   Student's First Name

The student's first name.

MYR008   Student's Middle Initial

The student's middle initial.

MYR009   Birth date

The student's date of birth.

MYR010   Student Aid Index (SAI)

The student's Student Aid Index (SAI) from the student's 2025-2026 FAFSA record and as may have been adjusted by the institution.

MYR011   FISAP Total Income

Total family income for the independent student and spouse or for the dependent student and parent.

MYR012   Award Identifier

The identification number assigned to a specific type of award.

MRY013   Award Amount

The student's total amount awarded for the Term (MYR003) and award identifier (MYR012) being reported.

MYR014   State Non-Loan Aid Excluding the 4 Mid-Year Report Grants <u>and MASSGrant</u>

The total of all State Non-Loan Aid, Excluding the Mid-Year Report Grants a<u>nd MASSGrant,</u> awarded to the student for the Term (MYR003) being reported.

MYR015   Other Federal Non-Loan Aid

The total of Federal Non-Loan Aid excluding Pell grant awarded to the student for the Term (MYR003) being reported.

MYR016   Other Non-Loan Aid

The total of all Other Non-Loan Aid awarded to the student for the Term (MYR003) being reported.

MYR017   Tuition and Mandatory Fees

The student's tuition and mandatory fees amount for the Term (MYR003) being reported.

MYR018   Books and Supplies

The student's books and supplies amount for the Term (MYR003) being reported.

MYR019   Cost of Attendance (COA) for the Term

The total direct and indirect educational expenses that the institution used to calculate financial aid need for the Term (MYR003) being reported.

MYR020   Total Credit Hours Registered

 The number of credit hours for which the student is registered in the Term (MYR003) being reported.

MYR021   MASFA Application Completed

Indicates whether the student completed a Massachusetts Application for State Financial Aid (MASFA).

MYR022   FISAP Total Income Available

Indicates whether the intermediate calculation for FISAP Total Income is available for reporting in the FISAP Total Income (MYR011) field.

MYR001   College ID

An institutional identification code assigned by the DHE to MA public community colleges.

Data Type: Alphanumeric   **Length** Minimum 3   **Format Example** 000
                                       Maximum 3

Code Descriptions

023	University of Massachusetts, Amherst
013	University of Massachusetts, Boston
063	University of Massachusetts, Dartmouth
053	University of Massachusetts, Lowell
022	Bridgewater State College
032	Fitchburg State College
042	Framingham State College
052	Massachusetts College of Art
072	Massachusetts College of Liberal Arts
062	Massachusetts Maritime Academy
082	Salem State College
092	Westfield State College
102	Worcester State College
011	Berkshire Community College
021	Bristol Community College
031	Bunker Hill Community College
041	Cape Cod Community College
051	Greenfield Community College
061	Holyoke Community College
071	Mass Bay Community College
081	Massasoit Community College
091	Middlesex Community College
101	Mt. Wachusett Community College
111	North Shore Community College
121	Northern Essex Community College
131	Quinsigamond Community College
141	Roxbury Community College
151	Springfield Technical Community College

Definition

Code used to identify each MA Public Institution in the Commonwealth of Massachusetts.

Massachusetts Department of Higher Education Office of Student Financial Assistance

Mid-Year Data Dictionary

Instructions

Business Rules	Dependency
Mandatory entry for all institutions	

Massachusetts Department of Higher Education Office of Student Financial Assistance

Mid-Year Data Dictionary

MYR002   Award Year

The award year for which information is being reported.

Data Type: Numeric   **Length** ^{Minimum 4}   **Format Example** YYYY

Maximum 4

Code Descriptions

2025   July 1, 2024 to June 30, 2025
2026   July 1, 2025 to June 30, 2026

Definition

Award Year is defined by the fiscal year of the date of the award. Enrolled students identified in the file are students who were enrolled for the designated fiscal year.

Instructions

Business Rules	Dependency
Mandatory entry Year entered must be the state's fiscal year of awarded data.	

MYR003   Term

The term for which information is being reported.

Data Type: Numeric   **Length** Minimum 1   **Format Example** 0

Maximum 1

Code Descriptions

1   Fall
3   Spring
4   Summer

Definition

Term represents the designated time period during the calendar year (i.e., Fall, Spring and Summer) for which data is being reported. Enrolled students reported in the term file represent students enrolled at the institution for the designated term.

Instructions

Business Rules	Dependency
Mandatory entry This Mid-Year Report data is being collected for fall, spring, and summer terms only	

Massachusetts Department of Higher Education Office of Student Financial Assistance

Mid-Year Data Dictionary

MYR004   Student's Social Security Number (SSN)

The student's social security number.

Data Type: Alphanumeric   **Length** Minimum 9   **Format Example** 111111111
Maximum 11

Code Descriptions

Note : SSN can be reported in the traditional format and can include the hyphens "-".
For example: 123-45-6579 is an acceptable format

Definition

Unique identification number assigned by the Federal government to each citizen and permanent resident of the United States.

According to the Social Security Administration, valid SSNs have the first three values between 001 and 772, the second two values between 01 and 99 and the last four values between 0001 and 9999.

Instructions

Business Rules	Dependency
Mandatory entry SSN must be unique for the institution and year. If a student does not have an SSN **enter 000000000** **DO NOT** enter an identification code assigned by the institution for this item. Institutionally assigned identifiers should only be reported in the Student ID data element.	

MYR005   Student ID

Identification code assigned to the student by the institution.

Data Type: Alphanumeric   **Length** Minimum 1   **Format Example** 9999999999
                                        Maximum 15

Code Descriptions

Definition

Unique code used by the institution to identify students.

Instructions

Business Rules	Dependency
Mandatory entry Student ID must be unique for the institution, student, and award year.	

MYR006 Student's Last Name

The student's last name.

Data Type: Alphanumeric **Length** Minimum 1
Maximum 50 **Format Example** JONES

Code Descriptions

Can be either upper case or mixed case

Definition

The student's last name, as maintained by the institution

Instructions

Business Rules	Dependency
Mandatory entry	

MYR007   **Student's First Name**

The student's first name.

Data Type Alphanumeric   **Length** Minimum 1   **Format Example** JAMES
                                         Maximum 32

Code Descriptions

Can be either upper case or mixed case

Definition

The student's first name, as maintained by the institution

Instructions

Business Rules	Dependency
Mandatory entry	

MYR008   Student's Middle Initial

The student's middle initial.

Data Type Alphanumeric   **Length** Minimum 1   **Format Example** E

Maximum 1

Code Descriptions

Definition

The student's middle initial, as maintained by the institution

Instructions

Business Rules	Dependency
Not mandatory but preferred in order to differentiate between students with like first and last names	

MYR009   Birth date

The student's date of birth

Data Type: Numeric	**Length**	Minimum 8	**Format Example** 19790321
		Maximum 8	

Code Descriptions

Birth date must be in YYYYMMDD format.

Must be => 12 and < 95.

Birth Year: YYYY
Birth Month: MM
Birth Day: DD

Definition

The student's date of birth, as maintained by the institution

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Instructions

Business Rules	Dependency
Mandatory entry If only birth year is available, use June 15th as the default. Format: YYYY0615 If only birth year and month are available, use the 15th, as the default. Format: YYYYMM15	

MYR010   Student Aid Index (SAI)

The student's Student Aid Index (SAI) that the institution used to calculate financial aid need.

Data Type: Numeric	**Length** Minimum 1 Maximum 6	**Format Example** 1500

Amount Descriptions

The SAI reported should be specific to the term(s) for which the student was enrolled (for credit) and eligible to receive aid.

Definition

Instructions

Business Rules	Dependency
Mandatory entry Student Aid Index (SAI) must be the same for a given student, institution, award year, and term.	

MYR011   FISAP Total Income

Total family income for the independent student and spouse or for the dependent student and parent.

Data Type: Numeric	**Length** Minimum 1 Maximum 7	**Format Example** 45721

Code Descriptions

Definition

The family's FISAP Total Income from the FAFSA, MASFA, or institution's internal calculations.

Instructions

Business Rules	Dependency
Mandatory entry if available (see Dependency)	Must not be null if FISAP Total Income Available (MYR022) = Y.
FISAP total income must be the same for a given student, institution, award year, and term.	Must be null if FISAP Total Income Available (MYR022) = N.

MYR012   Award Identifier

The identification number assigned to a specific type of award.

Data Type: Numeric   **Length** ^{Minimum 1}   **Format Example** 38

                                          ^{Maximum 5}

Code Descriptions

State Financial Aid Programs
1   MASSGrant
38   MASSGrant Plus – Total
38001 MASSGrant Plus – Tuition and Fees
38002 MASSGrant Plus – Books, Supplies, and Other Costs
53   MASSGrant Plus Expansion
54   MassReconnect – Total
54001 MassReconnect – Tuition and Fees
54002 MassReconnect – Books, Supplies, and Other Costs
57   MassEducate – Total
57001 MassEducate – Tuition and Fees
57002 MassEducate – Books, Supplies, and Other Costs
57003 MassEducate – Second Allowance

Federal Programs
40   Pell Grant

Definition

Instructions

Business Rules	Dependency
Mandatory entry Awards should be reported using either the component ids (...001/...002/...003) or the total id. **It is strongly preferred that schools report the components.**	

MYR013   Awarded Amount

The student's total awarded amount for the Term (MYR003) and being specified by award identifier (MYR012).

Data Type: Numeric	**Length** Minimum 1	**Format Example** 1500
	Maximum 6	

Amount Descriptions

The amount awarded to the student for the Term being reported.

Definition

Instructions

Business Rules	Dependency
Mandatory Entry Value must be greater than zero.	

MYR014	State Non-Loan Aid Excluding the Mid-Year Report Grants and MASSGrant awarded

The total of all State Non-Loan Aid, Excluding the Mid-Year Report Grants (MassEducate, MassReconnect, MASSGrant Plus, MASSGrant Plus Expansion) and MASSGrant, awarded to the student for the Term (MYR003) being reported.

Data Type: Numeric	**Length** Minimum 1 Maximum 6	**Format Example** 1500

Amount Descriptions

Definition

The total of all State Non-Loan Aid, Excluding the Mid-Year Report Grants (MassEducate, MassReconnect, MASSGrant Plus, MASSGrant Plus Expansion) and MASSGrant, awarded to the student for the Term (MYR003) being reported.

Instructions

Business Rules	Dependency
Null values default to 0 Value must NOT be less than zero	

MYR015   Other Federal Non-Loan Aid

The total of Federal Non-Loan Aid excluding Pell grant awarded to the student for the Term (MYR003) being reported.

Data Type: Numeric	**Length**	Minimum 1 Maximum 6	**Format Example** 1500

Definition

The total of all Federal Non-Loan Aid awarded to the student for the Term (MYR003) being reported.

Instructions

Business Rules	Dependency
Null values default to 0 Value must NOT be less than zero	

Mid-Year Data Dictionary

MYR016   Other Non-Loan Aid

The total of all Other Non-Loan Aid awarded to the student, for the Term (MYR003) being reported.

Data Type: Numeric   **Length** Minimum 1   **Format Example** 1500

Maximum 6

Definition

The total of all Other Non-Loan Aid awarded to the student, for the Term (MYR003) being reported.

Instructions

Business Rules	Dependency
Null values default to 0	
Value must NOT be less than zero	

MYR017   Tuition and Mandatory Fees

The student's tuition and mandatory fees amount for the Term (MYR003) being reported.

Data Type: Numeric	**Length** Minimum 1 Maximum 6	**Format Example** 5500

Code Descriptions

Supply the mandatory tuition and fees (not including room and board) that the student was charged for the given term. In addition to general fees charged to all students regardless of program, fees specific to the student's course enrollment or program of study should be included.

Definition

Mandatory fees in this field refer to general fees charged to all students and fees specific to a program or course enrollment. Examples of program fees include per term fees for enrollment in high-cost programs like practical nursing or occupational therapy. Examples of course fees include additional per course charges for culinary classes, science courses and other courses with instructional support fees.

Instructions

Business Rules	Dependency
Mandatory entry Tuition and Mandatory Fees should be the same for a given student, institution, award year, and term.	

MYR018   Books and Supplies

The student's books and supplies amount for the Term (MYR003) being reported.

Data Type: Numeric	**Length**	Minimum 1	**Format Example** 1500
		Maximum 6	

Code Descriptions

Supply the budgeted books and supplies amount that a student would pay for the given term.

Definition

Instructions

Business Rules	Dependency
Mandatory entry Books and Supplies should be the same for a given student, institution, award year, and term.	

Mid-Year Data Dictionary

MYR019   **Cost of Attendance for the Term**

The student's total direct and indirect educational expenses that the institution used to calculate financial aid need for the term.

Data Type: Numeric	**Length** Minimum 1 Maximum 6	**Format Example** 1500

Amount Descriptions

The COA reported should represent the total expenses for the student if the student was enrolled (for credit) and eligible to receive aid for the term.

This field includes both direct and indirect costs.

Definition

Example: If a student is enrolled in 16 credits for fall and 16 credits for spring, is eligible for aid in both semesters, and the full-year cost calculated for the student is $8,000, the COA entered for the reported term would be $4,000. Alternatively, if the student is enrolled for 20 credits in the fall and 12 credits for spring, the school could prorate the COA for the reported semester based on credits. In this scenario, the fall COA would be $5,000 and the spring COA would be $3,000. A school could also prorate the COA based on the length of the term. In all scenarios, the COA reported for the student would be proportional to the term.

Instructions

Business Rules	Dependency
Mandatory entry If a term specific COA is not automatically calculated and readily available, prorate the student's annual COA based on institutional rules and policies. Value must be greater than zero. COA must be the same for a given student, institution, and term.	

Massachusetts Department of Higher Education Office of Student Financial Assistance

Mid-Year Data Dictionary

MYR020   Total Credit Hours Registered

The number of credit hours for which the student is registered for the reported term.

Data Type: Numeric   **Length** Minimum 1   **Format Example** 15.5

Maximum 6

Code Descriptions

The total credit hours registered is based on the term that the student is enrolled in. If a student were enrolled in the Fall for 15 credits and in the Spring for 12 credits, then 15 would be entered for the Fall record and 12 would be entered for the Spring record for that student.

Definition

This data field should include the total credits that a student will earn upon successful completion of all courses in a term. For example, if a student is taking 5 classes that are 3 credits each, this field should read 15.

Instructions

Business Rules	Dependency
Mandatory entry Value must be greater than zero.	

MYR021   MASFA Application Completed

Indicates whether the student completed a Massachusetts Application for State Financial Aid (MASFA).

Data Type: Alphanumeric **Length** Minimum 1   **Format Example** N
                                      Maximum 1

Code Descriptions

N   Student did not complete the Massachusetts Application for State Financial Aid (MASFA)
Y   Student did complete the Massachusetts Application for State Financial Aid (MASFA)

Definition

Instructions

Business Rules	Dependency
Mandatory entry MASFA Application Completed must be the same for a given student, institution, and award year.	

MYR022   FISAP Total Income Available

Indicates whether the intermediate calculation for FISAP Total Income is available for reporting in the FISAP Total Income (MYR011) field.

Data Type: Alphanumeric   **Length** Minimum 1   **Format Example** N
                                       Maximum 1

Code Descriptions

Y   FISAP Total Income was provided on the FAFSA, MASFA, or the school calculated internally
N   The data is unavailable for reporting

Definition

Instructions

Business Rules	Dependency
Mandatory entry	