

1. I forgot my Year End Reporting User Id

Your Year End Reporting User Id is probably the same as your MassAid User Id. If you do not know your User Id, please go to option 3 below.

2. I forgot my password

To recover your Year End Reporting password, please begin with these steps:

- a. Visit our “Forgotten Password” page at:
https://secure.osfa.mass.edu/year_end_report/yearendpasswordrequest.jsp
- b. Enter your Year End User Id.
- c. Click **Submit**.
- d. A temporary password will be emailed to the email address associated with the Year End User Id. If you do not receive the email, please check your email spam and/or junk folder. If this has not worked, request a Year End Reporting User Id (Item 3 below).

3. I do not have a Year End Reporting User Id

Please request a Year End User Id and password via email (osfait@dhe.mass.edu) and include your name, title, phone, and school oecode
or
you may call Robert Brun at 617.391.6099.